

# ADMISSIONS INFORMATION

## APPLICATION PROCEDURES – UNDERGRADUATE DEGREE PROGRAMS

All United States citizens and permanent residents applying to a degree program must follow the State University of New York application procedure.

1. The application for admission is available at [www.suny.edu/student](http://www.suny.edu/student) or [www.commonapp.org](http://www.commonapp.org)
2. Transcripts and other printed materials may be sent to the Admissions Office at the following address:  
Secure Scan- Farmingdale State College  
Attn: Admissions Processing  
1060 Broadway,  
Albany, NY 12204  
934-420-2200  
[Digital.processing@farmingdale.edu](mailto:Digital.processing@farmingdale.edu)
  - For high school seniors, an official copy of the high school transcript should be sent directly to the Admissions Office. Final high school transcripts must be submitted for all enrolled students after graduation. Also, SAT (code 2526) or ACT (code 2918) exam scores should be sent directly to the Admissions Office.
  - Individuals no longer in high school should request that an official final high school transcript be sent by the guidance office at the high school from which they graduated, or attended, directly to the address above.
3. Individuals who have attended any other college must have official high school and college transcripts sent directly to the Admissions Processing at the address listed above
4. Holders of a High School Equivalency Diploma (GED) must send an official copy of test scores and diploma directly to the Admissions Processing at the address listed above.
5. Applicants are strongly encouraged to complete the SUNY supplemental application and are encouraged to include essays, letters of recommendation, and any other information that may be of use to the Admissions Committee. Applicants may be requested to appear for a personal interview during the admissions process.
6. Home schooled students must provide documentation of successful completion of the high school home school program. This can be done by providing an official notation of completion from the local school district; providing the official score report of the GED or TASC examination; providing a college transcript indicating the student has taken and successfully completed 24 college credits in accordance with the NYS Education Commissioner's Regulations. Important Note for NYS Residents: Residents of New York State MAY NOT use a high school program of correspondence study to meet the requirements for high school in New York State (NYSED-3/20/2008).